

Park Board Temporary and Seasonal Opportunities 2019

Animal Care

Animal Care, Valley Water Mill Equestrian Center – Care for equine herd, feeding, cleaning stalls and barns. Assist in monitoring health, preventative health measures, and reporting health concerns. Construct and repair livestock facilities, as needed. Assisting with rentals and special events. Previous horse experience preferred. Hours vary, avg. 28 hrs./week. Must be 16 yrs. or older. 1 position available. [Starting at \\$8.60/hour](#) • [Info at 417-833-3291](#)

Riding Instructors, Valley Water Mill Equestrian Center – Provide safe and high quality instruction for equine activities to participants of all ages. Assist with other facility or daily equine maintenance duties, including participant assessments, providing lessons and lesson plans, equine suitability, health assessments and/or care. Create a nurturing, positive and professional environment while following strict safety protocols and providing the highest caliber of service. Previous riding instructor experience required. Avg. 40 hrs./week, May-Aug. weekdays. Must be 18 yrs. or older. 1 position available. [Starting at \\$10/hour](#) • [Info at 417-833-3291](#)

Aquatics & Lifeguards

Lifeguards – Ensure guest safety through pool surveillance, accident prevention and emergency response. Also provide excellent guest service, basic cleaning of the facility, and various opening and closing procedures. Requires American Red Cross Lifeguard certification, Standard First Aid and CPR for the Professional Rescuer. Register for Lifeguard Training sessions at ParkBoard.org. Avg. 25-40 hrs./week, including weekends and some evenings. Must be 15 yrs. or older. 75 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-891-1616](#)

Swim Instructors – Teach private and group swim lessons for all ages and skill levels. Year-round and seasonal opportunities are available. American Red Cross Lifeguard certification and Safety Instructor certification is required. Year-round and seasonal opportunities available. Up to 30 hrs./week, including some evenings and weekends. Must be 16 yrs. or older. 10 positions available. [Starting at \\$8.75/hour](#) • [Info at 417-891-1616](#)

Swim Team Coaches – Coach and develop competitive swim strokes for swimmers ages 5-18 yrs. Year-round and seasonal opportunities available. American Red Cross Lifeguard certification required. Avg. 15 hrs./week, including mornings, evenings and weekends. Must be 16 yrs. or older. 6 positions available. [Starting at \\$8.75/hour](#) • [Info at 417-891-1616](#)

Camps & Childcare

Family Centers Childcare – Supervise and provide an engaging experience for children ages 3 months-8 yrs., with an emphasis on safety and friendliness. Infant/Child CPR/AED certification preferred. Up to 28 hrs./week, including evenings and weekends. Must be 16 yrs. or older. 4-6 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-891-1616 \(Chesterfield\), 417-891-1500 \(Dan Kinney\) or 417-837-5900 \(Doling\)](#).

Youth Summer Camp at Rutledge-Wilson Farm Park – Lead indoor and outdoor activities, lessons, crafts, games, animal interactions, cow train rides, pony rides and more. Supervise summer camp participants while presenting an overall professional image. Experience with horses preferred. May-August, weekdays, up to 28 hrs./week. Must be 16 yrs. or older. 2 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-874-2920](#)

Camps & Childcare

Youth Before- and After-Care at Rutledge-Wilson Farm Park – Lead before- and after-camp care program by facilitating activities and supervising participants, while presenting an overall professional image. Summer weekdays, up to 28 hrs./week. Must be 16 yrs. or older. 1 position available. [Starting at \\$9/hour](#) • [Info at 417-874-2920](#)

Youth Summer Day Camps at SPARC – Lead recreation programs, outdoor activities, swimming, field trips, art days and more. Will be responsible for facilitating activities while supervising small groups of participants. Will work on a collaborative team dedicated to providing a valuable, enriching experience for youth. Weekdays only, 28-40 hrs./week, May-August. Must be 16 yrs. or older. 60 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5737](#)

Youth Before- and After-School Programs at SPARC – Supervise small groups of participants while facilitating recreational and enrichment activities, including homework assistance. Work on a collaborative team dedicated to providing a valuable, enriching experience for youth. Weekdays, avg. 20 hrs./week, June-July. Must be 18 yrs. or older. 30 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5737](#)

Youth Program Inclusion at SPARC – SPARC is dedicated to providing a valuable experience to all participants, regardless of ability. Responsible for adapting activities, maintaining a safe environment and providing individualized assistance to ensure a positive experience. Weekdays, avg. 28-40 hrs./week. May-Aug. Must be 16 yrs. or older. 10 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5737](#)

Cashiers & Concessions

Concessions Clerk – Operate a cash register to collect payment for concession sales at a variety of park facilities and special events. Other duties include food preparation, product ordering, inventory, and customer service. Flexible schedule. Hours vary, including evenings and weekends, avg. 15-28 hrs./week. Will hire ages 14-15 and older. 20-30 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-874-1203](#)

Mizumoto Japanese Stroll Garden Cashier – Operate a cash register to collect admission fees and sell photo permits, small gifts and concessions. Interacting with tourists from around the country and world is common. Being familiar with the plants, the garden and upcoming events is preferred. Up to 28 hrs./week, evenings and weekends. Must be 18 yrs. or older. 2 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-874-1203](#)

Pool Cashiers – Operate a cash register to collect admission fees at outdoor pool locations. Hours vary, avg. 20-40 hrs./week, including evenings and weekends. Will hire ages 14-15 and older. 9 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-891-1616](#)

Sport Complex Cashiers – Operate a cash register to collect admission fees for youth and adult baseball/softball leagues and tournaments at various ball fields. Up to 30 hrs./week, evenings and weekends. Must be 16 yrs. or older. 10 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5817](#)

Customer Service & Front Desk

Botanical Center Front Desk Support – Provide excellent customer service, including front desk, schedule and set-up rentals, answer phones, program registration, sell memberships and utilize a point-of-sale system. Assist with gift shop, including inventory, stocking and organizing. Light upkeep of the facility, as needed. Up to 28 hrs./week, some evenings and weekends. Must be 18 yrs. or older. 1-2 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-891-1515](#)

Cooper Tennis Complex Front Desk Support – Provide excellent customer service, including front desk, schedule and set-up rentals, answer phones, program registration, sell memberships and utilize a point-of-sale system. Assist with Pro Shop sales including inventory, stocking and organizing. Light upkeep of the facility, as needed. Up to 28 hrs./week, some evenings and weekends. Must be 18 yrs. or older. 1 position available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5800](#)

Family Center Front Desk Support – Provide excellent customer service at Doling, Chesterfield or Dan Kinney family centers, including front desk, schedule and set-up rentals, answer phones, program registration, sell memberships and utilize a point-of-sale system. Light facility upkeep, as needed. Flexible hours and shifts, up to 28 hrs./week. Must be 18 yrs. or older. 4-6 positions available. [Starting at \\$8.60/hour](#). [Info at 417-891-1616 \(Chesterfield\), 417-891-1500 \(Dan Kinney\) or 417-837-5900 \(Doling\)](#).

Jordan Valley Ice Park Front Desk Support – Provide excellent customer service, including front desk, answer phones, explain Ice Park programs, sell passes and utilize a point-of-sale system. Light upkeep of the facility. Flexible hours and shifts, including evenings and weekends. Avg. 10-20 hrs./week. Must be 16 yrs. or older. 5-8 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-866-7444](#)

Jordan Valley Ice Park Pro Shop Support – Provide excellent customer service, including answer phones, sell skates and equipment, sharpen and repair skates and utilize a point-of-sale system. Light facility upkeep. Flexible hours and shifts, including evenings and weekends. Avg. 10-20 hrs./week. Must be 18 yrs. or older. 5-8 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-866-7444](#)

Lake Springfield Boathouse Front Desk Support – Provide excellent customer service, including front desk, schedule and set-up room rentals and special events, assist with kayaks/canoes/paddleboard rentals, answer phones and utilize a point-of-sale system. Assist with gift shop sales including inventory, merchandising, stocking and organizing. Light upkeep of the facility, as needed. Hours vary, including evenings and weekends. Avg. 35 hrs./week. Must be 18 yrs. or older. 1 position available. [Starting at \\$9/hour](#) • [Info at 417-891-1550](#)

Northview Center Front Desk Support – Provide excellent customer service, including front desk, answer phones and utilize a point-of-sale system. Light facility upkeep, as needed. May include Doling Museum. Hours vary, including evenings and weekends. Up to 28 hrs./week. Must be 18 yrs. or older. 2 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5808](#)

Rutledge-Wilson Farm Park Gift Shop Support – Provide excellent customer service, including front desk, schedule and set-up rentals, answer phones, program registration and utilize a point-of-sale system. Assist with gift shop sales, inventory, stocking and organizing. Light facility upkeep, as needed. Daytime hours. Up to 28 hrs./week. Must be 16 yrs. or older. 3 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5949](#)

Customer Service & Front Desk

SPARC Office Front Desk Support – Provide excellent customer service, complete data entry, answer phones, file office paperwork, program registration, money transactions, inventory office supplies, make copies. Weekdays, hours vary. Avg. 20-25 hrs./week. Must be 18 yrs. or older. 2 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5737](#)

Springfield Skate Park Front Desk Support – Provide excellent customer service, including front desk, schedule and set-up rentals, answer phones, program registration and utilize a point-of-sale system. Assist with Pro Shop sales including inventory, merchandising, stocking and organizing. Assist with light facility upkeep, as needed. Knowledge of skateboarding or BMX biking preferred. Hours vary, evenings and weekends. Up to 28 hrs./week. Must be 16 yrs. or older. 1 position available. [Starting at \\$8.60/hour](#) • [Info at 417-868-8758](#)

Drivers

Concessions, Refrigerated Box Truck Operation – Responsible for transportation of food, beverage, and supplies to a variety of park facilities and special events. May include concession stand operations, product ordering and inventory. Must be 18 yrs. or older. Requires a valid Class E drivers license. Hours vary, avg. 28 hrs./week. 2 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-874-1203](#)

SPARC, School Bus Operation – Operate a 71-passenger school bus. Requires a Class B Commercial Drivers License. Provide transportation for elementary and middle school-aged youth during SPARC summer day camp. May include light cleaning and assisting with camp operations such as snacks and refreshments. Avg. 28-40 hrs./week. Must be 18 yrs. or older. 8 positions available. [Starting at \\$9/hour](#) • [Info at 417-837-5737](#)

Springfield Botanical Gardens, Tram Operation – Provide an excellent guest experience by driving a 20-passenger tram and trailer and giving guided tours through the gardens. Assist patrons on and off the tram, as needed. Light preventative maintenance and upkeep of the tram is required. Weekends and some evenings. Up to 28 hrs. per week. Must be 18 yrs. or older. 2 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-891-1515](#)

Golf Courses

For more info about these positions at each course:

- [Rivercut Golf Course 417-891-1645](#)
- [Horton Smith Golf Course 417-891-1639](#)
- [Bill and Payne Stewart Golf Course or Betty Allison at Oscar Blom 417-833-9962](#)

Golf Course Landscape and Gardening – Maintain landscape areas, including planting, mulching, weed maintenance, pruning, propagation and landscape design. Hours vary, avg. 28-40 hrs./week. Must be 18 yrs. or older. 3 positions available. [Starting at \\$10/hour](#)

Golf Course Maintenance – Operate weed eaters, blowers, mowers, bunker rakes, and hand tools, including hand-watering. Must work outside and with flexible schedules including weekends. Must possess a valid driver's license. Hours vary, avg. 28-40 hrs./week. Must be 18 yrs. or older. 12 positions available. [Starting at \\$10/hour](#)

Pro Shops and Clubhouse – Provide excellent customer service: Golf Carts and Range, Pro Shop, Food and Beverage Service and Course Monitor. Positions include cashiers, starters, rangers and outside daily duties. Hours vary, avg. 28-40 hrs./week. Must be available weekends. Must be 18 yrs. or older. 6 positions available. [Starting at \\$8.60/hour](#)

Parks & Facility Maintenance

Custodian – Clean and maintain assigned facilities. Hours vary, night shifts may be available. Avg. 28-40 hrs./week. Must be 18 yrs. or older. 5 positions available. [Starting at \\$10/hour](#) • [Info at 417-864-1051](#)

General Construction – Assist in construction and maintenance of Park facilities throughout the system. Operate a variety of trucks and equipment as needed. Hours vary, avg. 28-40 hrs./week. Must be 18 yrs. or older and possess a valid driver's license. 2 positions available. [Starting at \\$10/hour](#) • [Info at 417-864-1051](#)

General Labor – Pick up trash, clean restrooms and other basic park maintenance duties. Hours vary, avg. 28 hrs./week. Must be 16 yrs. or older and possess a valid driver's license. 3 positions available at Rutledge-Wilson Farm Park, 1 position at Lake Springfield Park. [Starting at \\$8.60/hour](#) • [Info at 417-881-2763](#)

Grounds Maintenance – Landscape, plant, propagate and maintain shrubs, flowers and trees in parks. Mow, weed, and edge with various equipment; may include tree care equipment. Pick up trash, clean restrooms, and other basic park maintenance as needed. Hours vary, avg. 28-40 hrs./week. Must be 18 yrs. or older and possess a valid driver's license. 5 positions available. [Starting at \\$10/hour](#) • [Info at 417-864-1051](#)

Pool Maintenance – Clean bathhouses and vacuum pools at various outdoor pools. Assist in the day-to-day maintenance and upkeep of pool locations. Hours vary, avg. 28-40 hrs./week, May-Aug. Must be 18 yrs. or older and possess a valid driver's license. 2 positions available. [Starting at \\$10/hour](#) • [Info at 417-864-1051](#)

Turf and Ball Field Maintenance – Mow, weed-eat, maintain and prepare sports fields at various athletic complexes. Hours vary, avg. 28-40 hrs./week. Must be 18 yrs. or older and possess a valid driver's license. 25 positions available. [Starting at \\$10/hour](#) • [Info at 417-864-1051](#)

Special Events

Springfield Lasers World Team Tennis Season Support – Opportunities include: Parking Lead, VIP/GA Parking, Ticket Booth, Greeter/Gate Staff, Usher, Merchandise Staff, VIP Room Staff, Scoring Staff, On-Court Staff. Knowledge of tennis preferred but not required. Hours vary, including evenings in July. Avg. 30 hrs./week. Must be 16 yrs. or older. 12 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5800](#)

Harvest Fest Support – Opportunities include: Parking Attendant, Ticket Taker, Cashiers, Custodial, Haunted Trail. Some positions require a valid driver's license; customer service experience desired. Weekend evenings, Sept.-Oct. Up to 28 hrs./week. Must be 14 yrs. or older. 60 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5949](#)

Sports & Recreation

Youth and Adult Sports

Ball Complexes: Site Director – Oversee youth and adult baseball, softball, flag football, soccer, basketball, and/or volleyball leagues. May oversee gym activities, as assigned. Weeknights and weekends, up to 35 hrs./week. Must be 18 yrs. or older. 3 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5817](#)

SPARC Youth Sport Leagues: Gym Monitor – Monitor gym and school facilities during basketball and volleyball practices for SPARC sport leagues. Weeknights, up to 12 hrs./week. Must be 16 yrs. or older. 15-20 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5737](#)

Sports & Recreation

Youth and Adult Sports

SPARC Youth Sport Leagues: Site Director – Oversee youth soccer, basketball and/or volleyball leagues. May oversee gym activities, as assigned. Weekends, avg. 10 hrs./week. Must be 16 yrs. or older. 4 positions available. [Starting at \\$10/hour](#) • [Info at 417-837-5737](#)

SPARC Youth Sport Leagues: Referee/Umpire – Assist with basketball, soccer and volleyball leagues. Weekends, avg. 10 hrs./week. Must be 16 yrs. or older. 30 positions available. [Starting at \\$10/hour](#) • [Info at 417-837-5737](#)

Recreation

Accessible Recreation Program Support – Work with individuals with disabilities, assisting with recreation programs and special events. Weekdays, some evenings, up to 20 hrs./week. Must be 18 yrs. or older and possess a valid driver's license. Must possess First Aid and CPR/AED certification. 4 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5808](#)

Archery Program Support – Lead and assist with Archery programs. Ensure safety, maintain equipment, assist participants and utilize point-of-sale system. Previous archery experience preferred. Hours vary, some weekends. Up to 25 hrs./week. Must be 18 yrs. or older. No positions currently available, but if interested, please call [417-874-2910](#). [Starting at \\$8.60/hour](#)

Family Center Monitors – Monitor activities in fitness and gymnasium areas for safety and cleanliness. Provide excellent customer service for visitors. Up to 25 hrs./week, includes evenings and weekends. Must be 18 yrs. or older. 2 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-891-1616 \(Chesterfield,\)](#) [417-891-1500 \(Dan Kinney\)](#) or [417-837-5900 \(Doling\)](#).

Outdoor Initiatives Program Support – Lead and assist with outdoor recreation programs; may include kayaking, canoeing, hiking, backpacking and cave tours. Some evenings and weekends required, 10-20 hrs./week. Must be 18 yrs. or older and possess a valid driver's license. 1 position available. [Starting at \\$8.60/hour](#) • [Info at 417-833-8647](#)

Senior Program Support and Bus Monitors – Assist with recreation programs and events for seniors (55+). Supervise and ensure safety for individuals with disabilities while riding the bus. Weekdays, some evenings, 15 hrs./week. Must be 18 yrs. or older and possess a valid driver's license. Must possess First Aid and CPR/AED certification. 1 position available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5808](#)

Skate Guards at Jordan Valley Ice Park – Pass out rental skates to guests, as well as monitor public skating sessions on-and-off ice. Must be able to ice skate. Flexible shifts, including weekends and evenings, 10-20 hrs./week. Must be 16 yrs. or older. 10-20 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-866-7444](#)

Tennis Program Support – Assist on court with certified instructors in the youth tennis programs. Tennis teaching certification preferred, but not required. Basic knowledge of tennis required. Evenings and weekends, avg. 15 hrs./week. Must be 16 yrs. or older. 3-6 positions available. [Starting at \\$8.60/hour](#) • [Info at 417-837-5800](#)



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ParkBoard.org/Jobs